



Ernulf Academy Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 (Baker Clause Policy Statement).

Student entitlement

Students in years 7-11 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Opportunities for providers to speak with students might include school assemblies, employer and provider engagement events or opportunities to speak with students and parents on a one-to-one basis supporting GCSE, post-16 or post-18 option choices.

In the first instance, requests by providers should be sent to: Miss Webber – CEIAG Coordinator, with a minimum of six weeks' notice.

The request should include:

- The proposed format, timings and duration of the request
- The number of staff from the organisation who propose to visit
- Any support requirements of the school.

All requests will be considered on the basis of:

- Clashes with other planned activity, trips or visits to the Academy
- Interruption to preparation for examinations
- Availability of academy staff, space and resources to host the activity.

The Principal may – at her discretion – refuse a request if it would be likely to be detrimental to the safety or wellbeing of children or staff, or if granting the request would be likely to bring the academy or the Trust into disrepute.

If a request is granted, the provider will have access to:

- A large room within the school (e.g. the PA or Com7)
- Audio-visual equipment, including a laptop-suitable projector or interactive board
- Pens, paper and pencils as required
- At least one member of academy staff.

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
Year 7	Enterprise day	Careers lessons	Careers week including visits from local employers/ providers and exploring jobs and post 16 options related to subjects
Year 8	Take your place creative live brief event (1 day) Year 8 meet the professionals day (1 day)	Careers lessons	Enterprise day
Year 9	Careers lessons, assembly and tutor group opportunities to research different career and educational paths. Dragon's den activity day The Edge Careers Fair – employment training and higher education (all Y9 attend)	KS4 options events Providers carousel event led by CRC exploring different subject routes at post 16 with choice of practical workshops University visits programme	University visits programme

	Autumn Term	Spring Term	Summer Term
Year 10	<p>Careers lessons – work experience preparation sessions.</p> <p>Business Mentoring with 40 students</p> <p>Business studies, Engineering & IT professionals visits</p>	<p>Work with Employability Partnership Agency</p> <p>University visits programme</p> <p>Business studies professionals visits</p>	<p>Mock interviews – supported by local employers, colleges and universities.</p> <p>‘Skills Service’ Careers Show – employment, training and higher education</p> <p>Two weeks work experience (July)</p>
Year 11	<p>Careers lessons and assembly covering ALL post 16 options</p> <p>Post 16 parents information evening</p> <p>Apprenticeship assembly – Advanced, higher and degree level.</p> <p>In house careers fair supported by local businesses, colleges and universities</p>	<p>Jobs Fair – supported by employers and providers</p>	<p>Careers lessons</p>

The school policy on safeguarding [<http://www.ernulf.cambs.sch.uk/information/policies>] sets out the school’s approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The school will make the PA, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the CEIAG Coordinator or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the CEIAG Coordinator. The Resource Centre is available to all students at lunch and break times.

Approval and review

This policy will be reviewed by Ernulf LGB annually.